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TRANSMITTAL SLIP	DATE 11 AUG 1978
TO: Director of Security	
ROOM NO. 6-E-31	BUILDING Hdqrs.
REMARKS:	
FROM: RCB/ISAS/DDA	
ROOM NO.	BUILDING 5-D-49 Hqs.

EXTENSION

FORM NO. 241 REPLACES FORM 36-8 (47)

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REFERENCE COPY
RETURN TO OS REGISTRY 11 AUG

OS REGISTRY
FILE Regulations

MEMORANDUM FOR: Director, National Foreign Assessment Center
Deputy Director for Science and Technology
Deputy Director for Operations
Comptroller
General Counsel
Inspector General
Legislative Counsel

STAT FROM : [redacted]
Chief, Regulations Control Branch
Information Systems Analysis Staff

SUBJECT : Synopsis Required for the Regulations

1. The DCI has personally directed that a synopsis appear at the beginning of each regulation, headquarters and field. Specifically, it will be placed between the title and the text and centered on the page in boldface type. The synopsis will be a brief statement of what the regulation is about, but not a summary of all the details. For some regulations, a synopsis would make the General paragraph repetitious and unnecessary. Often, however, the General paragraph will necessarily contain information inappropriate for a synopsis. In such cases, the General paragraph should remain.

2. The requirement for a synopsis is firm and effective immediately. Therefore, all new regulations, and regulations that are to be revised or updated and reprinted in total, will contain a synopsis. Regulations that are revised in part will have a synopsis added if the reprinting involves the first page.

STAT [redacted]

cc: AI/DDA
C/ISAS
STAT SSA/DDA
AO/DCI
OL
OP
OF
OS
OC
ODP
OMS
OTR

[redacted] advised will draft synopsis for OS regs currently in coordination. These will be reviewed by OS; and (the synopsis is never a paragraph.)

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